



Department of Finance
Purchasing Division

Two Centennial Plaza
805 Central Avenue, Suite 234
Cincinnati, Ohio 45202-1947

ADDENDUM

Reginald E. Zeno
Director of Finance

Patrick Duhaney
*Chief Procurement Officer
City Purchasing Agent*

DATE November 2, 2016

BUYER Lashaun E. Williams

ADDENDUM NUMBER 2

ORIGINAL INVITATION DATE September 29, 2016

Your attention is called on a "Request for Proposals" mailed from this office under the below reference number and on which it is found necessary to make the following addendum.

This addendum should be considered in submitting your proposal and should be attached to the original "Request for Proposals" and made a part thereof.

<u>ITEM DESCRIPTION</u>	<u>REFERENCE NUMBER</u>	<u>BIDS DUE</u>
DESKTOP & LAPTOP COMPUTER EQUIPMENT & SOFTWARE VOLUME PURCHASING AGREEMENT	RFP480ETSVOLPUR	November 8, 2016 at 3:00PM ET

EXTENDED DUE DATE:

Please make note of the extended due date – November 8, 2016 at 3:00PM ET.